Middleton Electric Light Commission

Meeting Minutes

June 24, 2026
The following individuals were in attendance:

Tim Houten, Chairman
Jim Kelley
Jim Carbone
Kenny Rollins
Michael Cloutier, Manager
Anne Finley, Assistant Office Manager

Approval of Agenda:
Motion:
Kenny Rollins motioned to approve the agenda as written. Jim Carbone seconded the motion. Motion carried 4-0.

Approval of the Minutes:
Motion:
Kenny Rollins motioned to approve the minutes of May 27, 2026, as written. Jim Carbone seconded the motion. Motion carried 4-0

Financials:
Year over year the power supply is costing a penny more than last year. Seabrook was out for refueling for the month of April. This was the reason power was more expensive in April. Last month we sold 754K KwH more than we did in 2025.
Our cash position is still down almost $3 million, but our investments are up over $2 million. We have both positive operating income and net income for the month and the year. For the year we are up just over half a million dollars in operating income. We are tracking similarly to last year. Our cash position is down due to capital expenses. We should not have to take from our reserves. Mr. Cloutier does not see any need to adjust the PPA at this time, as overall everything is currently in the black.

Manager's Report:

We have had two outages since our last meeting. The Gregory Street substation went offline on May 30th. The 23kv recloser opened up because the heaters inside failed, the condensation built up and tracked to the 5kv insulator. In order to get them back up, we had to switch into the two other substations. This is why it took about an hour to restore power. In the next couple of days, they figured it out, got them running, tested everything and it passed. Next, they reenergized and put the substation back to normal. The second outage was at Bostik in the administration building.

The auditors are scheduled to be onsite next week to start the annual audit.

The crew started coming in at 6:30AM and working overtime during the week. If the weather doesn't permit overtime, they leave in eight hours.

The big generator is being shipped July 2nd and should be at the town complex July 9th. It is shipping on five trailers. We have a meeting tomorrow with W T Rich and CAT to find out exactly what is needed for delivery. The specs squeezed the generator close to the road, so you will see thirty feet of steel. We cannot put any foliage too close to the unit because they do not want anything planted too close to the cooling towers. So, we will need to think of something that may hide the generator such as privacy screens.
We have a meeting on Friday regarding the 500KW generator. It looks like we may have to jackhammer some of the floor in the police station.

The metal studs have been delivered for the MELD building renovation. They are fabricating the steel girders and once they go up, they can start framing. It is all paved in the back and it looks great.

GML is hosting another meeting for its board members on August 6th, at the American Autograph Tavern in Andover. Let Mr. Cloutier know if you are planning on attending.

Next Meeting: No meeting is scheduled for July unless needed. NEPPA Conference is in August. September meeting is to be scheduled at a later time.

Jim Kelley motioned to adjourn the meeting at 5:50PM. Kenny Rollins seconded. Motion carried 4-0.

Respectfully submitted,

James Carbone
Clerk