Middleton Electric Light Commission

Meeting Minutes

December 17, 2025

The following individuals were in attendance:

Tim Houten, Chairman
Frank Twiss
Jim Kelley
Jim Carbone
Kenny Rollins
Michael Cloutier, Manager
Ilene Twiss, Town Clerk

Chairman Houten called the meeting to order at 5:09PM

Approval of Agenda:
Motion:
Frank Twiss motioned to approve the agenda as written. Jim Kelley seconded the motion. Motion carried 5-0.

Approval of the Minutes:
Motion:
Ken Rollins motioned to approve the minutes of October 15, 2025, as written. Jim Kelley seconded the motion. Motion carried 5-0.

Financials:
The power supply is up over a million KWH from 2024. We are paying $0.012 higher than 2024. The spot market is very expensive, but we will finish in the black. We will probably not need to go up on the rates, but the PPAC may go up a little. Account 555, Purchased Power, is showing a variance from 2024 of $1,035,584.00 as of October 2025. Investments are up $286,804.00 from this time in 2024. Our cash is down $1.9M from October 2024 due to the two

generator payments and the MELD building renovations. Even with these expenses our cash position remains strong.

As of June, David has replaced 90% of the meters. The old meters had two decimal points, and the new meters have three decimal points. This has caused a problem with the computer system underbilling. The KVA, on demand only, was underbilled for these customers. The glitch has been fixed. Cheryl is working on the list of underpaid bills. She is recreating the twelve monthly bills for the underbilled customers. Several thousand dollars will be rebilled going back one year. The largest underpayment seems to be about $5K.

Abatements:
A list of customers in arrears was given to the Commissioners to review. The abatements listed totaled $13,892.91.

Motion:
Motion was made by Ken Rollins to allow the abatements as written. Frank Twiss seconded the motion. Motion carried 5-0.

Manager's Report:
There were two outages since the last meeting. On October 30, 2025, a transformer fuse blew and on November 6, 2025, a tree limb came down on some wires on Spring and Acorn Streets. We are being more aggressive with having the tree crew do more trimming to help prevent future outages. Also, we are doubling up on the covers we put over the transformers to keep wildlife out of them.

The renovations are well underway. The inside will be done before the end of the year. The foundation footings are in and the concrete will be poured tomorrow. The men's bathroom is almost complete, and the women's bathroom will be next.

GML is very busy with glove testing. Robin is now going to concentrate on the Repair Department. She will be making calls letting potential customers know that we have a repair shop and are taking on new customers.

The large generator for the Town Complex should be delivered around the end of May. The Commissioners discussed the inadequate coverage provided by the diesel generator for the Public Supply Building. There was consensus to work with the Town to ensure that the building was covered for 100% of their load.
We will be meeting at the Century House for the MELD Christmas dinner on December 20th at 6PM.

Next meeting: January 21, 2026

Ken Rollins motioned to adjourn the meeting at 6:00PM. Jim Kelley seconded. Motion carried 5-0.

Respectfully submitted,

James Carbone
Clerk