

Middleton Electric Light Commission
Meeting Minutes
November 15, 2023

The following individuals were in attendance:

Frank Twiss, Chairman
Chuck Clinch
Jim Kelley
Tim Houten
Jim Carbone
Michael Cloutier, Manager

Chairman Twiss called the meeting to order at 5:04PM.

Approval of Agenda:

Motion:

Chuck Clinch motioned to approve the agenda as written. Jim Kelley seconded the motion. Motioned carried 4-0.

Approval of Minutes:

Motion:

Jim Kelley motioned to approve the minutes of October 25, 2023, as written. Chuck Clinch seconded the motion. Motion carried 4-0.

Financials:

The Power Supply shows September 2023 was similar to September 2022. Our power supply prices continue to be lower. Because of this, we will be lowering the PPAC and energy charge by one cent. We made money, hence the reduction in the energy charge. Cash on hand is good, but we will be paying for the new

bucket truck. It was delivered last Friday. Hopefully, in January we will be getting the Kiley truck. Interest for our investments dropped in September.

Designer Selection Process:

We are looking to add on to the back of the garage. The designer selection process was approved by this board in January 2018. We need to hire an architect in order to design the addition. About 30 years ago plans were drawn up to add an overhang onto the back of the garage, but it was never done. We are now considering a range of options for the design. The need for additional space is even greater now than it was then. Mr. Cloutier is asking the Commissioners' vote to designate the duties in the designer selection process to him, the General Manager.

Motion:

Tim Houten motioned to move that pursuant to the Design Selection Procedures adopted by the Board of Commissioners, that the Board vote to designate the General Manager to conduct the designer selection process under those procedures and applicable laws in connection with the Light Department building addition project. Chuck Clinch seconded the motion. Motion carried 5-0.

Manager's Report:

There have been no outages since the last Commissioners' meeting.

Mr. Cloutier and the apprentice are the only employees that have a Class A license. Therefore, MELD will be sending the men to private training, two at a time, to obtain their Class A, CDL license.

The bucket truck arrived last Friday, and now needs to be lettered.

The Christmas Party will be at 6PM Saturday, December 2, 2023, at the Century House.

MELD Calendars are now available for distribution.

GML is adding customers. Marblehead has signed a service agreement. Rowley and Holden are customers. Holden will actually become a member soon. The work on the walls at Groveland Electric Light is done. Scott is getting ready to buy some equipment through GML. Scott has been working to grow GML.

Washington DC APPA Legislative Conference is being held in February 2024. Let Mr. Cloutier know if you would like to attend.

No scheduled December Commissioners' meeting.

Next meeting: January 17, 2024

Tim Houten motioned to adjourn the meeting at 5:40PM. Jim Kelley seconded the motion. Motion carried 5-0.

Respectfully submitted,

James Carbone
Clerk