

**Middleton Electric Light Commission**  
**Meeting Minutes**  
**December 15, 2021**

The following individuals were in attendance:

Frank Twiss, Chairman

Jim Kelley

Tim Houten

Jim Carbone

Michael Cloutier, Manager

Chairman Twiss called the meeting to order at 5:10PM.

***Approval of Agenda:***

**Tim Houten motioned to approve the agenda as written. Jim Kelley seconded the motion. Motioned carried 4-0.**

***Approval of Minutes:***

**Motion:**

**Tim Houten motioned to approve the minutes of November 8, 2021, as written. Jim Kelley seconded the motion. Motion carried 4-0.**

***Financials:***

Power supply report indicates we are down about 2 mil KWH in purchases from October 2020. Our cost is up about \$0.001. So, we are about the same as we were at this time last year. Residential sales are down from 2020 as people are returning to work and purchasing more energy efficient items. Commercial sales are up. Seabrook was offline in October, but it did not affect us too much. Going forward it will a little more difficult to replace the power at the same price. We paid \$0.027 before this shut down and the replacement power cost during this shut down was \$0.034.

Cash position is doing well. Investments were up in October but will be down in November. Some of the meter expenses are higher than expected due to the

continued cost of the new meter program. Operations account will be more than budgeted due to the salary of our new engineer.

***Manager's Report:***

We had a COVID event where one employee tested positive. Close contacts that were not vaccinated were sent home to quarantine. These employees had to test negative between day 5 and 7 in order to return to work. Everyone is now back to work.

The bucket truck did get auctioned off on December 7, 2021, for \$90K. Our net is \$83.5K. We should have the check by the end of the year.

The rail trail is all filled in and completed between Essex Street and Oak Road. Trees have been planted and mulch spread. Chairman Twiss received a letter of appreciation for the MELD assistance in completing this section of the trail from Andrew Sheehan, Town Administrator.

Our new engineer, Emmanuel Agouridis, hit the ground running. He has been supplied with a laptop and desktop computers and has been busy. He is sharing an office with David and that is working out well. They are working on upgrading our mapping system. There have been no complaints, and everyone seems to like him.

Mr. Cloutier included the current accounts receivable abatement list in the Commissioner Packets.

**Motion:**

**Mr. Houten made a motion to accept the listed abatements. Mr. Kelley seconded the motion. Motion carried 4-0.**

Christmas party reschedule date to be determined.

Next meeting: January 19, 2022

Jim Kelley motioned to adjourn at 5:48PM.

Respectfully submitted,

James Carbone  
Clerk