

Middleton Electric Light Commission  
Meeting Minutes  
September 15, 2021

The following individuals were in attendance:

Frank Twiss, Chairman

Chuck Clinch

Jim Kelley

Tim Houten

Jim Carbone

Michael Cloutier, Manager

Chairman Twiss called the meeting to order at 5:08PM.

***Approval of Agenda:***

**Tim Houten motioned to approve the agenda as written. Jim Kelley seconded the motion. Motioned carried 5-0.**

***Approval of Minutes:***

**Motion:**

**Tim Houten motioned to approve the minutes of June 16, 2021 as written. Chuck Clinch seconded the motion. Motion carried 5-0.**

***Financials:***

The power supply is trending as it should. KWH up slightly to \$0.088 from the year-to-date average of \$0.083. We bought a lot of energy off the open market in June at a good rate.

The balance shows our investments are up and our balances are strong. Our cash position is good. All of our accounts with Flynn have been moved over to the ESG model and are trending positively. Net income for July was \$361,260.85. This was down from 2020 due to the 2020 investments being \$100K up and power supply being \$100K down. Other than that, we are pretty much in line with last year and we will finish strong. One expense that has not hit yet is the transformer. The cost will be \$13K for the LSP and \$20K for the clean-up. We

have ordered transformers but there is a long lead time. In the meantime, we have been borrowing transformers from the Danvers Electric Light Department. Mr. Cloutier has told Bernie to increase amounts for all normal orders due to supply chain issues.

***Manager's Report:***

Rail trail from Central Street to Webb Street is done except for grading the Webb Street end. The gravel needs to be taken from either side of Oak Road and transported to Webb Street.

Regarding the job description for a Systems Engineer, the average local pay rate for this position is approximately \$130K. Danvers is currently advertising for a similar position and are offering \$109K as starting pay plus \$9K for on call and eligible for overtime pay.

Chuck is finalizing the truck specs. Waiting to look at a truck Mansfield bought but it has not been delivered yet.

***Other:***

There were two prestigious NEPPA achievement awards given to MELD members. Mr. Cloutier was awarded Person of the Year for his dedication to Public Power and Commissioner Chuck Clinch was awarded a Distinguished Service Award for his 33 years as a Commissioner. Chairman Twiss presented Chuck with the award.

Next meeting: October 20, 2021

Tim Houten motioned to go into Executive Session to discuss trade secrets or confidential, competitively sensitive or other proprietary information pursuant to Chapter 164 and not to reconvene in regular session. Jim Kelley seconded motion. Roll call vote was taken with Tim Houten, Jim Kelley, Chuck Clinch, Frank Twiss, and Jim Carbone voting yes. Motion carried 5-0.

Tim Houten motioned to adjourn regular meeting at 5:26 PM.

Respectfully submitted,

James Carbone  
Clerk